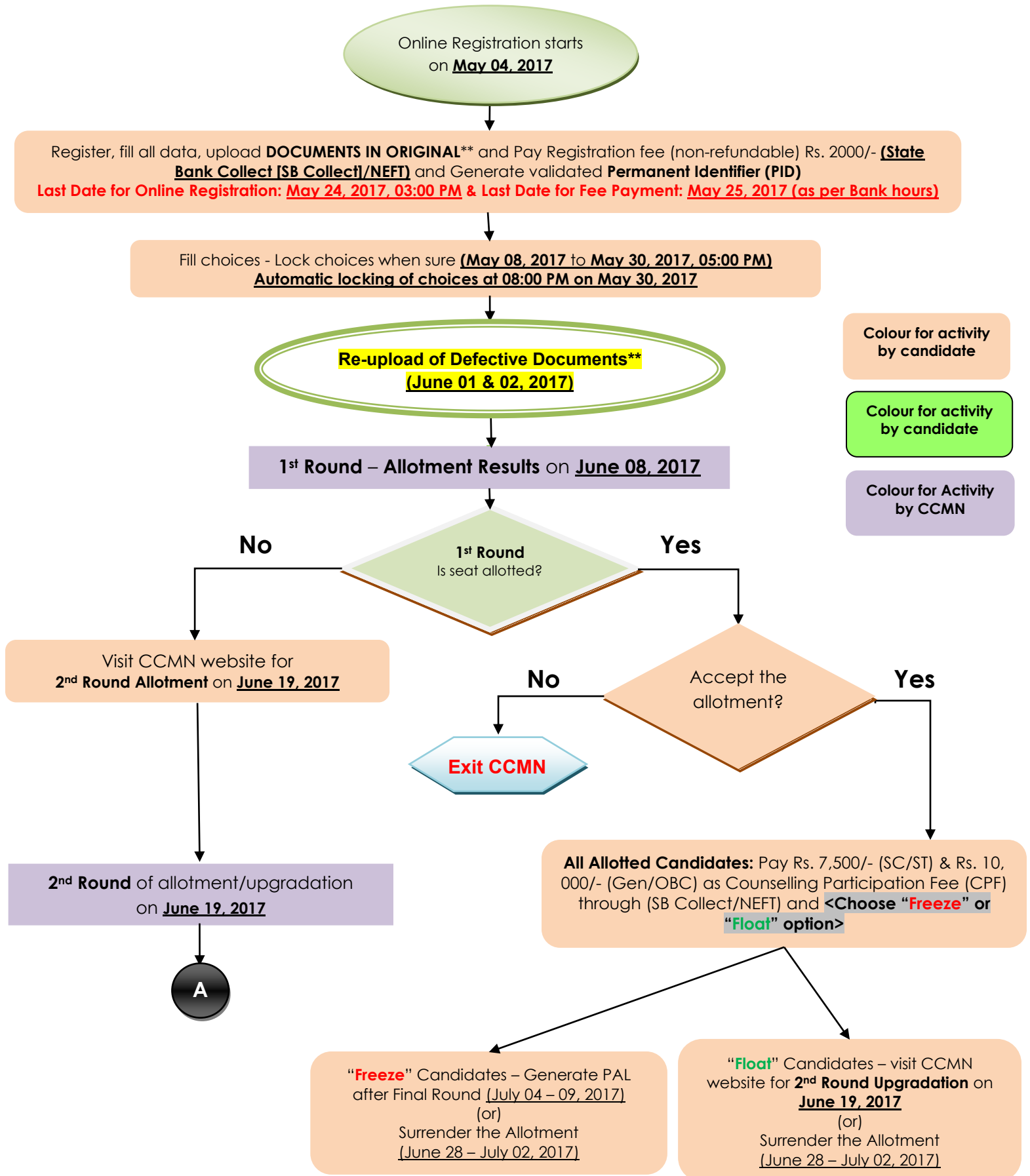


# COUNSELLING PROCESS FLOW CHART

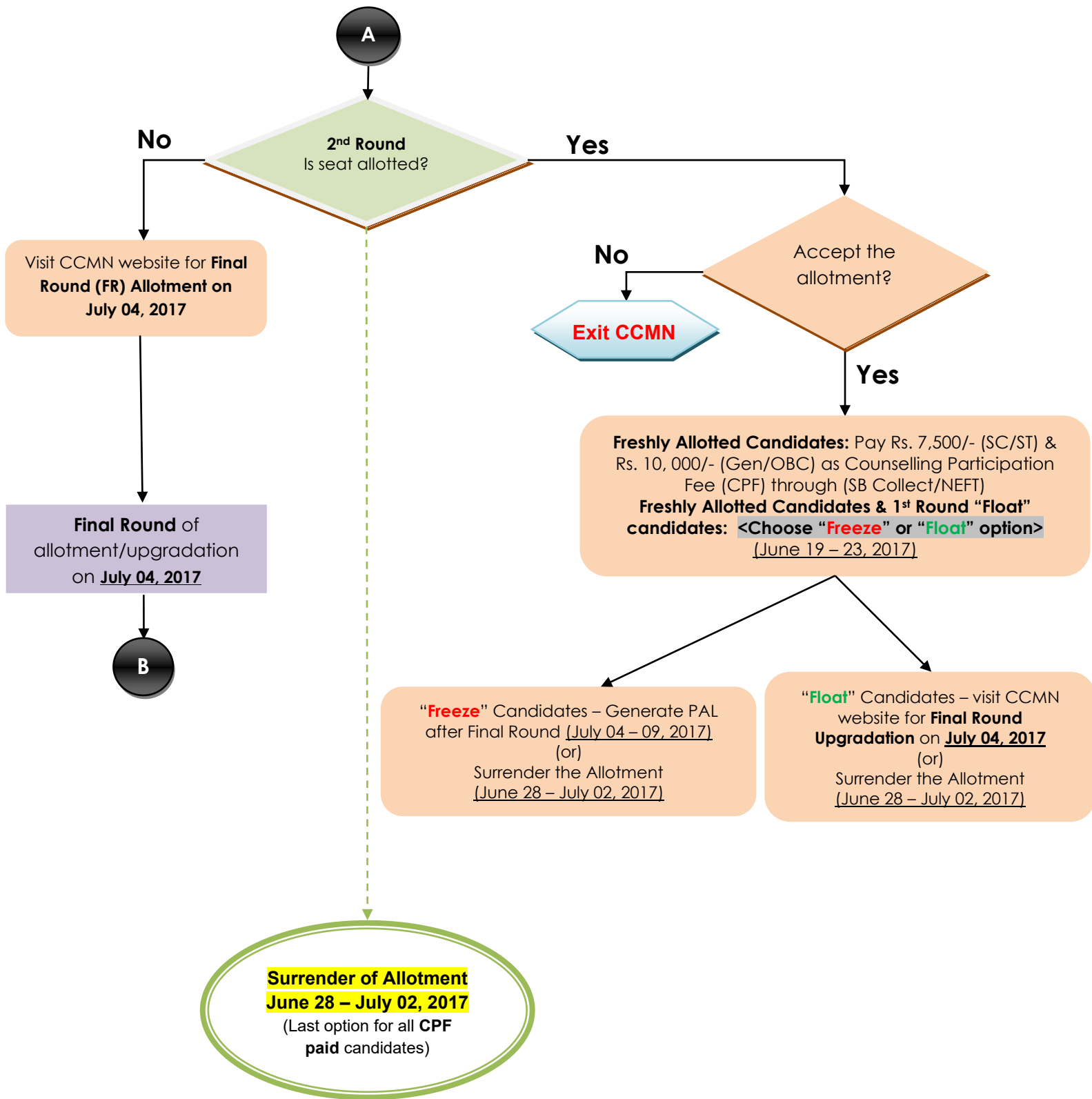


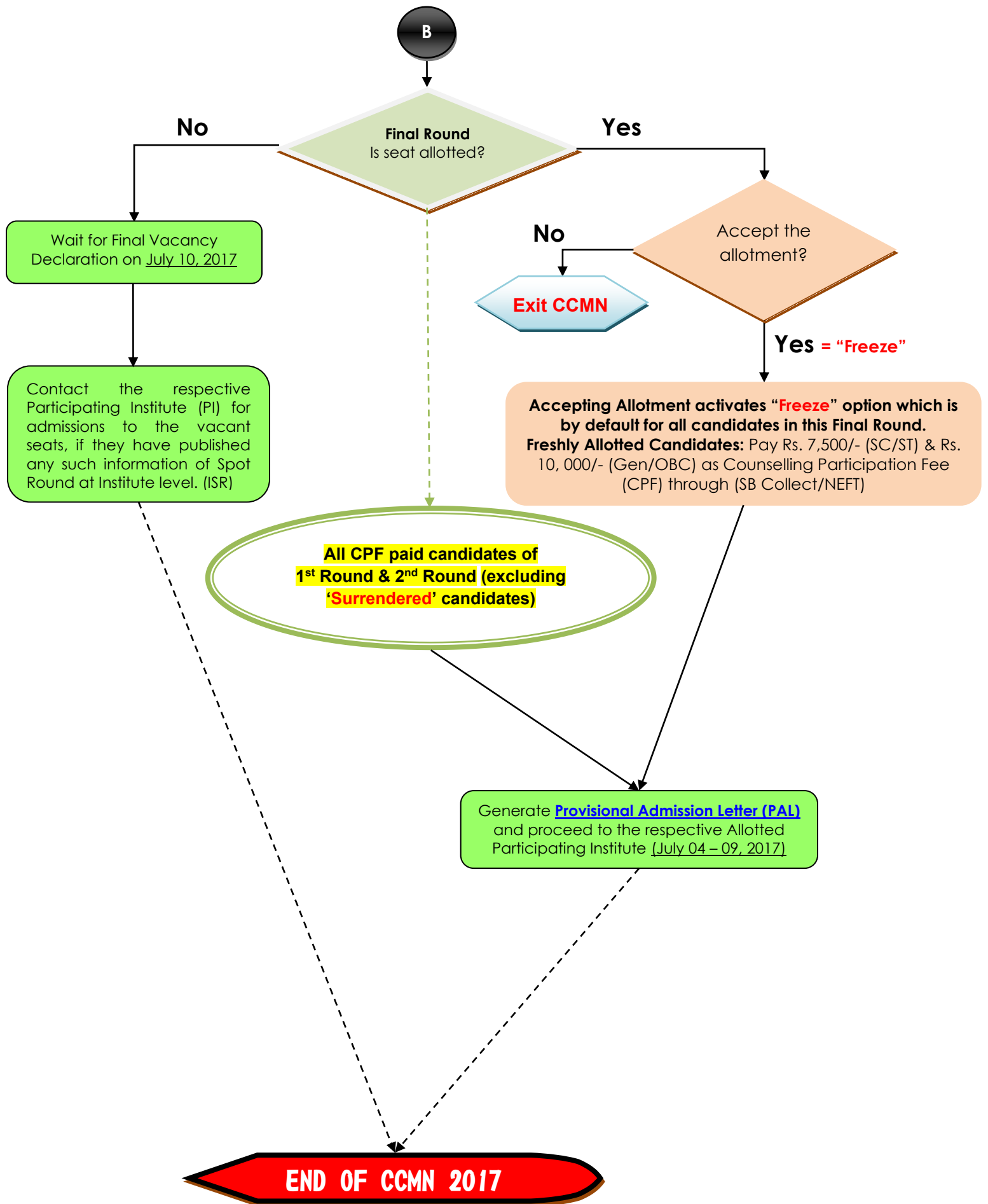
Colour for activity by candidate

Colour for activity by candidate

Colour for Activity by CCMN

**\*\* Candidate(s) who receive SMS from CCMN 2017**





**\*\* DOCUMENTS IN ORIGINAL (to be scanned and uploaded during Registration)**

1. Valid qualified JAM 2017 Score Card
2. Certificate showing Date of Birth (DOB Certificate [or] 10<sup>th</sup> Class Mark Sheet/Certificate)
3. 12<sup>th</sup> Class Mark Sheet/Any other certificate issued by NIOS or any other competent authority showing the availability of **Mathematics** subject at Class 12 level.
4. **If results published:** Qualifying Degree Certificate showing the passing Class/Division/Percentage/CGPA [or]  
**If results not published:** Course Completion Certificate/Provisional Certificate /Certificate in the format available in **Annexure 10** (available in Information Brochure or Key Documents in the website)
5. Category certificate (SC/ST/OBC with NCL), wherever applicable (Please obtain a recently issued valid OBC-NCL certificate dated on or after 01.04.2017 – for OBC candidates only)
6. PwD certificate, wherever applicable

**NOTE:**

At the time of document verification, if some document(s) are found to be defective, the same is communicated by CCMN 2017 to the candidate(s) by sending a SMS. Such candidate(s) who had received SMS to re-upload rectified/valid document(s) should upload their fresh "VALID" document(s) only on June 01 & 02, 2017. No other candidate(s) can re-upload or rectify their document(s) during this period.

- After June 01 & 02, 2017; CCMN 2017 will verify the re-uploaded document(s) and proceed for further counselling procedures. However, CCMN 2017 cancels the registration of those candidate(s);
  - i. NOT uploaded any fresh valid document(s) during the above mentioned dates.
  - ii. Uploaded again defective/invalid/ineligible/suppressed document(s) during the above mentioned dates.
- The registration of above such candidate(s) stands cancelled with forfeit of Registration fee.
- If counselling/admission is done with some suppressed document(s), the allotment/admission will be cancelled if any deficiency, malafide, suppressed information or otherwise, is detected at any later stage.

Kindly go through the "Key Documents" tab in website for detailed information.

**SURRENDER OF SEAT:**

A candidate wishing to surrender his/her seat shall do it ONLINE during the specified period (June 28 – July 02, 2017) with **OTP** received in his/her registered mobile number.

**ONLINE SURRENDER IS THE ONLY POSSIBLE MODE**

A valid Surrender of allotment confirmed Online at CCMN portal is eligible for the refund of CPF after deduction of Rs. 1000/- as processing charges, after the counselling is over.

**However, the Registration Fee Rs. 2000/- is non-refundable at all instances.**

Kindly go through the "Surrender Procedure" tab in website for detailed

**FEE PAYMENT:**

Types of Fee:	1. Registration Fee: Rs. 2000/- [Non-refundable] 2. CPF: Rs. 7500/- (SC/ST) & Rs. 10,000/- (Gen/OBC) [Non-refundable except valid Surrender cases]
Modes of Payment:	1. State Bank Collect (Debit Card/Credit Card/Net Banking/e-Challan) 2. NEFT

Kindly go through the "Payment Procedure" tab in website for detailed information.